

## Kirkby La Thorpe Parish Council

Notes of the Annual Meeting of the Parish Council held at Kirkby La Thorpe School,  
Church Lane, Kirkby La Thorpe, on Thursday 14<sup>th</sup> May 2015 at 7.30pm

Present: Cllrs Hipworth, Monteith and Yates, 3 members of the public and Mrs D Scott (Clerk)

Before the meeting Councillors signed their Declaration of Acceptance of Office and Election Expenses forms.

34/15. Election of Chairman and Vice-Chairman

It was proposed by Cllr Monteith, seconded by Cllr Yates and agreed unanimously that Councillor Hipworth be elected Chairman. Cllr Hipworth signed the Declaration of Acceptance of Office.

Election of Vice-Chairman – item deferred

35/15 Apologies for Absence – Darren Smith, Eco2 (see item 47 below)

36/15. To Consider any Co-options to fill the four vacancies. It was proposed by Cllr Hipworth, seconded by Cllr Yates and agreed unanimously, that the three candidates present, Sean Johnson, Andy Parker and Phil White, be co-opted. Cllrs Johnson, Parker and White signed their Declaration of Acceptance of Office forms. The Clerk would forward the necessary Declaration of Pecuniary Interests forms.

Election of Vice-Chairman (deferred from earlier). It was proposed by Cllr Monteith, seconded by Cllr Yates and agreed unanimously, that Cllr Johnson be elected Vice-Chairman.

37/15 Declaration of Interest and Applications for Dispensation under the Localism Act 2011 – Cllr White declared an interest in the planning application for Rectory Cottage, being the immediate neighbour.

38/15 The notes of the Parish Council Meeting held on 12<sup>th</sup> March 2015 were approved as minutes, proposed by Cllr Monteith, seconded by Cllr Yates and agreed unanimously.

39/15 Annual Finance

- i. Internal Auditor's Report – Mrs Gascoyne had reported that the books were in good order
- ii. Statement of Parish Council Accounts and Governance for the year ending 31<sup>st</sup> March 2015, for submission to the External Auditor. It was proposed by Cllr Monteith, seconded by Cllr Johnson and agreed unanimously, that the Accounts and Governance Statements for 2014-15 be approved and duly signed. Mrs Scott reported that the Auditors had requested additional information on Risk Assessments which she would supply.

40/15 General Power of Competence – it was noted that the Parish Council did not meet the required number of elected Councillors and was not therefore eligible.

41/15. Code of Conduct – to re-adopt the Code of Conduct. It was proposed by Cllr Hipworth, seconded by Cllr Johnson and agreed unanimously, that the Code of Conduct previously agreed be re-adopted.

42/15. Financial Report

- i. It was noted that the bank balances stood as follows: Lloyds Current Account £136.51, Lloyds Savings Account £10,783.30, inc the payment from NKDC (precept plus grant) £7000 and £1.25 interest (April and May) since the last meeting. The Clerk distributed copies of the accounts to date.
- ii. The following payments were due to be made: KLT Primary Academy School Hall Hire £21, Clerk £199.84 inc expenses/reimbursement (April and May), HMRC £47.80 (due 19/06/15), Rick Webster Grounds Maintenance (March grass cutting) £133.20. Mrs Gascoyne £60 Internal Audit, KL Morbey Fencing £276 (emergency fencing repairs), a further payment to Enviro-Tec (moles) of £62.50 was due 25<sup>th</sup> June and to authorise payment of Wicksteed and/ or installation contractor totalling £2353.20 (due on delivery/installation – parallel bars) if necessary before the next meeting.

 9/7/15

Debbie Scott, Clerk to Kirkby la Thorpe Parish Council,  
9 Forum Way Sleaford NG34 7FF 07973 330765 clerk.kitpc@gmail.com www.kirkbylathorpe.com

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It was proposed by Cllr White, seconded by Cllr Monteith and agreed unanimously, that the above report be accepted and the payments be made along with the necessary transfer from the savings account.

- iii. Insurance – It was noted that the renewal quote received from Community Lincs was similar to 2014-15 premium but the Clerk asked for time to clarify the position regarding the play equipment. The Clerk was asked to check for any alternative and was authorised to consult with Councillors if a cheaper premium could be found, otherwise authorised to arrange the payment, proposed by Cllr Johnson, seconded by Cllr Hipworth.

### 43/15. Clerk's Report and Correspondence received

- i. NKDC – various election notices and information - noted
- ii. Community Lincs – Community Facilities Advisory Service – invitation to subscribe – noted and declined
- iii. CPRE Best Kept Village Entry Form - noted
- iv. NKDC Community Champions Awards 2015 – noted
- v. NKDC training for Councillors – June – Standards and Code of Conduct – noted
- vi. NALC Welcome to new Councillors – noted
- vii. LALC Newsletter no 154 – noted. Clerk to circulate electronic version when available
- viii. Clerk and Councils Direct - noted
- ix. Dementia support – side by side – for Notice boards
- x. Local Government Boundary Commission –review of Lincolnshire County Council – see [www.consultation.lgbce.org.uk](http://www.consultation.lgbce.org.uk)

### 44/15. Play Areas

- i. Moles – no update
- ii. Tony Walker had completed the work required and payment made, as agreed, since the last meeting
- iii. Damage to fencing- the Clerk reported that further damage had occurred, apparently by vehicle movements and she had contacted Bruce Mellstrom of the Estate; he had replied forwarding the matter to Mr McAllister.
- iv. Parallel bars – the Clerk reported that Wicksteed had confirmed the order and she was waiting for a contact from the installation company

### 45/15. Highways Matters

- i. SID – Community Speed Watch. The Clerk reported that she was still waiting for confirmation from LeasinghamPC about their sites being approved. It was noted that this was being held up by LCC staffing issues.
- ii. Mud on the road – this had been reported direct to Bruce Mellstrom and passed by him to Mr McAllister. Cllr White suggested contacting Tim Dean of Wilsford, the contractor, as well.

### 46/15. Planning Matters

- i. 14/1480/VARCON Lakeview (Formally Sleaford Ballast Pits) Mareham Lane  
Application to remove condition 4 to allow for the permitted mobile home development to be used for 365 day residential use attached to planning permission 02/1147/FUL - further detail, on-site layout etc now available – after discussion it was proposed by Cllr Hipworth, seconded by Cllr Monteith and agreed unanimously, that the Council's previous view still stood, ie concern about use of mobile homes as permanent dwellings, lack of infrastructure, but benefits accruing regarding doctor registration and income from Council Tax.

(Cllr White left the meeting at 9.40 pm)

- ii. 15/0461/FUL Rectory Cottage Evedon Road NG34 9NY Change of use of workshop/store to dwelling incorporating single storey front & rear extensions and two storey side extension. Erection of a single detached garage. After discussion it was proposed by Cllr Monteith, seconded by Cllr Hipworth and agreed unanimously, that the

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9 Forum Way Sleaford NG34 7FF 07973 330765 [clerk.kltpc@gmail.com](mailto:clerk.kltpc@gmail.com) [www.kirkbylathorpe.com](http://www.kirkbylathorpe.com)

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Parish Council shared the neighbours' concerns and also concern regarding the potential extra traffic generated on a difficult junction.

### 47/15 Eco2 Community Fund

- i. REP update – Darren Smith had emailed to say that the works planned for the technical outage had been completed successfully and the plant had resumed operations from 3<sup>rd</sup> May, working at full capacity with straw imports steady with an average of 42 vehicle loads per day, and 1100 bales per day. The new modifications and engineering changes had now made this one of the best biomass plants in the world, with excellent Health and Safety and Environmental records.
- ii. Update on progress of any KLT projects – As discussed in the Annual Parish Meeting, it was noted that both the Church and the School intended to submit applications but neither was ready to do so yet. One suggestion was received that an application be made for funding to bring forward the High Speed Broadband project but after discussion it was felt that this would be superseded by BT's own timescales. Alternatively funding might be available for the SID, although if successful this would chip away at the funds available for the larger capital projects.
- iii. Open Site Visit – The first site visit on 13<sup>th</sup> April had been well received and the second, on 21<sup>st</sup> May, was already fully booked, with enough people on the waiting list for 2 further trips. Further dates were expected shortly.
- iv. Jayne McMath, Section 106 Monitoring Officer from NKDC, had requested a representative from the Parish Council to sit on a panel to monitor breaches of the Planning Permission. Cllrs Parker and Johnson were willing to attend. The Clerk was asked to reply that the Parish Council would be pleased to send a representative, as available, to the meetings

48/15. Matters for the next meeting – Co-option to fill remaining vacancy.

49/15. Dates of Next Meetings: 9<sup>th</sup> July, 10<sup>th</sup> September, 12<sup>th</sup> November, 14<sup>th</sup> January 2016, 10<sup>th</sup> March, 12<sup>th</sup> May (Annual Parish Meeting and Annual Meeting), all at 7 pm

Cllr Hipworth thanked returning Councillor and the new Co-optees.

The meeting closed at 9.00pm.

