

Kirkby La Thorpe Parish Council

Notes of the Meeting of the Parish Council held at Kirkby La Thorpe Church, Church Lane, Kirkby La Thorpe, on Wednesday 21st September 2016 at 7.05 pm

Present: Cllrs White, Parker, Monteith, Hipworth and Yates, Mrs D Scott (Clerk).
There were no questions from the public.

85/16 Apologies for Absence – Cllr Bridgen and Cllr Julia Harrison (NKDC),

86/16 Declarations of Interest and Applications for Dispensation under the Localism Act 2011 – None

87/16 Sleaford REP Community Liaison Panel (SRELP).

It was noted that, at the last meeting, the Parish Council had confirmed the original decision of the Parish Council that the Chairman would be its representative on the Panel and therefore Cllr White would be attending meetings. Cllr White explained that he had now been asked, as part of his working role, to carry out some duties at the Sleaford plant and as a result of this he now felt that he could be seen as having a conflict of interest and would not therefore be willing to represent the Parish Council. The Clerk explained that under normal circumstances the Vice-Chairman would substitute for any duties that the Chairman was unable to fulfil, but in this case the Parish Council felt, in Cllr Johnson's absence and understanding Cllr Johnson's other commitments, that it was preferable for Cllr Hipworth to be appointed as representative for continuity.

It was proposed by Cllr Monteith, seconded by Cllr Yates and agreed with four votes for and one abstention, that Cllr Hipworth be the Parish Council's representative.

It was also noted that Cllr Parker had resubmitted the Parish Council's renewable energy project application to the Panel and the Clerk was asked to follow up his request to meet with Panel members and/or NKDC Officers prior to the Panel making its decision.

88/16 It was resolved that the Parish Council move into closed session under the Public Bodies Act 1960, due to the nature of the business to be discussed below.

89/16 Review of Clerk's Contract.

Mrs Scott circulated copies of the summary of hours worked over the last 4 years and 2016 to date, details of the Clerk's national payscales and electronic versions of her contract, agreed in 2010, for comparison with the standard NALC/SLCC Clerk's contract. She explained that the initial agreement of 3 hours per week, with no option of additional hours, had been acceptable but over the years the amount of work involved, both in connection with KLT projects such as the SRELP and with increasing compliance and regulation, meant that extra hours were inevitable.

Mrs Scott left the meeting at 7.30 and discussion took place.

It was agreed that the Clerk's contract be varied to state a minimum number of paid hours of 15 per month, with up to a further 10 hours payable without authorisation. Any additional hours beyond this, in any month, may be paid, if authorised by the Parish Council. The new arrangement to be backdated to August, with payment for 21.75 extra hrs being added on the next pay day.

Mrs Scott re-joined the meeting at 7.50 and was offered the variation as above. She thanked Councillors for their decision and said she would be happy to accept.

90/16 Dates of Next Meetings: 10th November, 12th January 2017, 9th March, 11th May (Annual Parish Meeting and Annual Meeting), at 7 pm

The meeting closed at 7.55 pm.


Debbie Scott, Clerk to Kirkby la Thorpe Parish Council, 10/11/16