

## **Kirkby La Thorpe Parish Council**

**Notes of the Meeting of the Parish Council held at Kirkby La Thorpe School, Church Lane, Kirkby La Thorpe, on Thursday 9<sup>th</sup> March 2017 at 7.00 pm**

**Present: Cllrs White, Parker, Monteith and Hipworth, Cllr Harrison (NKDC) Mrs D Scott (Clerk), Cllr P Coyne (STC).**

16/17 Apologies for Absence – Cllrs Bridgen, Johnson and Yates.

17/17 Declarations of Interest and Applications for Dispensation under the Localism Act 2011 – None

18/17 (Item 9 brought forward) Neighbourhood Plan Sleaford and Kirkby La Thorpe  
Cllr Coyne explained that STC had submitted general comments regarding the Examiners' Report on the Central Lincolnshire Local Plan and that he had made a separate submission on behalf of the NP Working Party. It was understood that the Working Party had not met since the meeting in May 2016 when Cllr Johnson attended and agreement was reached to submit an application to designate the area formally. Cllr Parker had been appointed as KLTPC's second representative but there had been no more updates until Cllr Coyne reported back on his work with the display at the Made in Sleaford weekend in October, which the Clerk had received from Cllr Coyne and forwarded to all Cllrs on 22<sup>nd</sup> November. Cllr Coyne explained other commitments at that time and hoped to set up a meeting very shortly, date to be arranged. It was noted that Cllr Johnson would probably not be available for a meeting. Cllr Coyne would be contacting Cllr Parker and Cllr Johnson.  
Cllr Coyne mentioned issues with recovering information from NKDC, eg, about the traffic modelling data, and Cllr Harrison offered to help with this.  
Cllr Coyne left the meeting at 7.25.

19/17 Minutes of the Parish Council Meetings held on 12<sup>th</sup> January 2017

It was proposed by Cllr Parker, seconded by Cllr Monteith and agreed unanimously, that the minutes of both meetings be approved and signed.

20/17 Financial Report

- i. The Clerk circulated copies of the transactions to date. It was noted that the balances were Current Account £233.16, Deposit Account £13,265.59.
- ii. It was proposed by Cllr Hipworth, seconded by Cllr White and agreed unanimously that the following payments be approved: Kirkby la Thorpe Primary Academy £21.00 (hall hire), Mrs Scott £306.16 (salary plus reimbursements), HMRC £74.60 (PAYE mth 12) and Leasingham & Roxholm Parish Council £62.40 (share of SID operative costs) and approval given to the Clerk's hours in January.
- iii. 2017-18 – it was noted that the precept forms had been submitted for 2017-18.
- iv. It was also noted that the Noticeboard at the Hoplands had suffered damage, possibly during the recent storm, and needed re-fixing. She had contacted Mr Walker and was awaiting an estimate. Cllrs agreed that this work should be carried out under the Clerk's delegated powers and payment before the next meeting was authorised.

21/17 Clerk's Report and Correspondence

- i. CAB – thanking for donation - noted
- ii. LCC – Highways grass cutting – current position - noted
- iii. Resident – complaint re dog mess - noted
- iv. NKDC Cllrs copies - Register of Electors - circulated
- v. NKDC – Local plan and community Infrastructure levy update - noted. Cllr Parker agreed to pursue the date for the next NP meeting.
- vi. Heckington Area Voluntary Car Scheme - request for funding - noted
- vii. LCC Street Works permit Scheme – amendment - noted

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- viii. NKDC – Amenity Grass Cutting – update - noted
- ix. LCC Highways – new operating model – information - noted
- x. Sleaford United Charity – information about support available for people in need -noted
- xi. NKDC – Dog Bin emptying charge – noted. Cllrs discussed this in connection with the complaint received above and asked that quotes be brought to the next meeting for a new dual-purpose litter bin for the area near the school.
- xii. Clerks & Councils Direct - noted
- xiii. Lincolnshire Sensory Services – event 'See, Hear, Live well' 6<sup>th</sup> April - noted
- xiv. LALC Newsletter no 161- noted
- xv. LALC – s137 spending allowance 2017/18 - £7.57 per head – noted
- xvi. Boundary Commission for England – comments were invited on the responses to the earlier consultation on Parliamentary Boundaries and as KLTPC's response was not included, the Clerk was asked to submit a comment endorsing other local responses about the inappropriateness of including KLT in the Boston & Skegness constituency.
- xvii. A complaint had been received from a resident about the muddy state of the Public Right of Way behind the Hoplands. The Clerk had responded, referring them to County Highways.

### 17 Eco2

- i. Church project – the Clerk reported that the Church application had been re-submitted and she had been asked to score it for the Panel. It was understood that the Faculty had been agreed by the Diocese and the application was much more complete although there was some confusion over the Parish Council's pledge to contribute 15% of the amount awarded by SRELP. The application would go to the panel on 21<sup>st</sup> March.
- ii. Broadband for the village – It was noted that the application to SRELP for funding had been successful. A contract had been given by BT for the work but this needed to be re-addressed to the Parish Council and the corrected contract had not yet been received. Mr Kirman had also had communication from BT suggesting a further upgrade to the cabinet, using BDUK vouchers. It was agreed that further investigation was needed so as not to jeopardise the existing project or residents' future access to BDUK vouchers for their own use. Cllrs Parker and White agreed to meet with Mr Kirman to ascertain the situation and move forward as soon as possible.
- iii. Community visits – at the last SRELP, Mr Taylor had promised to let the Clerk know when more dates were available, probably later in 2017.
- iv. Tracking data and enforcement of s106 conditions, inc s106 meeting. It was noted that no further meeting of the group had been convened.
- v. Incident Report re overturned lorry – as above, no data had been received. Cllr Harrison offered to ask LCC why the pedestrian railings had not been replaced under the vehicles insurance. Clerk to send details of the location etc.
- vi. Road sweeping policy – It was noted that the roads had been swept but it was unclear whether this had been commissioned by the Plant, NKDC or the Estates. Situation to be monitored and further sweeping be requested via NKDC when necessary.

### 23/17 Highways issues

- i. Extension to 30mph limits – it was noted that the working party had not yet met – deferred to next meeting
- ii. Mud on Roads – as above, under Item 22/17vi
- iii. School Traffic – it was noted that the working party had not yet met – deferred to next meeting.
- iv. Speeding - SID – It was noted that Highways had still not yet re-located the post on Ewerby Road. Clerk to chase.

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### 24/17 Planning

- i. 16/1496/PNTEL PCO Kiosk 413542, Mount Lane. Removal of public payphone – noted approved by NKDC
- ii. 16/1504/FUL Grange Farm, Church lane NG34 9NU proposed conversion of and alterations to existing barns to form 3 dwellings together with demolition of some barns and erection of garage/storage buildings, bins store and access roads. Modified plans had been received but it was agreed that no further comment was necessary.

### 25/17 Play Area

- i. To consider any further works – none
- ii. To receive update on NKDC Open Spaces Strategy – deferred to next meeting.

26/17 Defibrillator – It was noted that an enquiry had been received from the school regarding PC contribution towards the cost of a defib to be located near the school. Councillors were supportive but asked for more information about costings, access, monitoring and maintenance.

### 27/17. Policies for Review

- i. Equal Opportunities
- ii. Financial Regulations
- iii. Publication Scheme
- iv. Standing Orders

It was noted that the Financial Regulations required quarterly bank reconciliation checks by a Councillor; it was felt that this was met by the 2-monthly reports and copies of statements circulated. Cllr Monteith offered to look at the bank reconciliations.

The Regulations also required a 3 year forward plan, which was only done on an informal basis. Cllrs agreed that this was sufficient for the small Parish.

After discussion, it was proposed by Cllr White, seconded by Cllr Hipworth, that the above policies be re-adopted without change

### 28/17 Matters for the next meeting.

Quotes for new bin

30 mph

School traffic

Neighbourhood Plan

29/17 Dates of Next Meetings: 11<sup>th</sup> May (Annual Parish Meeting and Annual Meeting), at 7 pm

30/17 It was proposed by Cllr White, seconded by Cllr Parker and agreed unanimously, that the meeting go into closed session, in accordance with the Public Bodies Act 1960.

Cllr Harrison left the meeting at 8.55pm

31/17 Transparency Equipment Fund – the Clerk brought quotes for suitable laptop and printer. After discussion, it was proposed by Cllr White, seconded by Cllr Monteith and agreed unanimously, that the equipment be purchased from Curry's / PC World by the Clerk and authorisation for reimbursement of the cost was given.

32/17 Grass Cutting – the Clerk reported that she had confirmed the contract with Rick Webster Grounds Maintenance for the 2017 season.

The meeting closed at 9.00 pm.

