

Kirkby La Thorpe Parish Council

Notes of the Annual Meeting of the Parish Council held at Kirkby La Thorpe School,
Church Lane, Kirkby La Thorpe, on Thursday 11th May 2017 at 7.11 pm

Present: Cllrs White, Parker, Hipworth, Bridgen, Johnson and Yates, Mrs D Scott (Clerk),
Cllr P Coyne (STC).

33/17 Election of Chairman – Cllr Hipworth proposed, and it was seconded by Cllr Bridgen and agreed unanimously, that Cllr White be re-elected Chairman.

Election of Vice-Chairman – Cllr White proposed and it was seconded by Cllr Hipworth and agreed unanimously, that Cllr Bridgen be elected Vice-Chairman.

Thanks were recorded to Cllr Johnson for his service as Councillor and Vice-Chairman

34/17 Apologies for Absence – Cllr Monteith, Cllr Harrison (NKDC)

35/17 Declarations of Interest and Applications for Dispensation under the Localism Act 2011 – Cllrs White and Parker both declared their interests in Agenda item 11.iv land west of Evedon Road due to the site location. Neither would vote.

36/17 (Item 12 brought forward) Neighbourhood Plan Sleaford and Kirkby La Thorpe
Cllr Coyne attended on behalf of Sleaford Town Council.

Cllr Parker explained that the group had met the previous Friday and membership was now settled at 3 Sleaford Town Councillors plus Cllr Parker representing KLTPC. The group had recognised that the plan needed to dovetail with the newly adopted Central Lincs Joint Local Plan and had identified key stakeholders as small businesses, pubs and restaurants, residential developers and potential growth areas. It had noted that Cranwell personnel levels were set to increase. The group was keen to get a better understanding of what was important to people, for example jobs, recreational opportunities.

Cllr Coyne added that Cllr Parker had taken on the Deputy Lead role from Cllr Johnson
Cllr Coyne left the meeting at 7.25. It was understood that Leasingham residents were

planning an open forum. He had contacted local landowners including Thorpe and Asgarby Estates and was trying to identify areas of land within the town and parish that could be suitable for development.

It was noted that the new Leadership at NKDC could mean changes although Cllr Wright had indicated that NKDC's support for Neighbourhood Plans would continue.

The Group was developing a timetable for feedback to the constituent Councils.

Cllr Coyne was thanked for his update and left the meeting at 7.35.

37/17 Planning (Item 11 brought forward)

- i. 16/1504/FUL Grange Farm, Church Lane NG34 9NU proposed conversion of and alterations to existing barns to form 3 dwellings together with demolition of some barns and erection of garage/storage buildings, bins store and access roads – amended plans and ongoing deliberations were noted.
- ii. 17/0281/FUL St Denys' Church, Church Lane NG34 9NU. Re-siting of oil tank, new external boiler, removal of Victorian chimney and re-building of east boundary wall – after discussion, it was proposed by Cllr White, seconded by Cllr Bridgen and agreed unanimously, that the Parish Council supported this project.
- iii. 17/0370/LBC 61 Church Lane NG34 9NU Complete re-roofing of property together with 6no replacement windows. Repair lintel and associated brickwork above kitchen window with internal alterations to include removing and replacing fireplace and erection of stud walls in bathroom – after discussion it was proposed by Cllr Hipworth, seconded by Cllr White and agreed unanimously that there was no objection to the application.
- iv. 17/0436/FUL Land West of Evedon Road NG34 9NY Erection of 2no dwellings. After discussion, it was proposed by Cllr Hipworth, seconded by Cllr Yates and agreed unanimously, with Cllrs Parker and White abstaining, that the proposal be objected to on the following grounds: Traffic generation, highway safety, loss of trees, overlooking, previous planning decisions for the site and lack of need for such housing in the village. Furthermore, the Clerk was asked to ask Cllr Harrison to call in the application; Cllr

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Parker agreed to attend the Planning meeting to speak on behalf of the Parish Council, subject to his availability.

v. To note adoption of the Central Lincolnshire Joint Local Plan on 24th April - noted 38/17 Minutes of the Parish Council Meetings held on 9th March 2017
It was proposed by Cllr Parker, seconded by Cllr White and agreed unanimously, that the minutes of both meetings be approved and signed.

39/17. General Power of Competence – it was noted that at this time the Council was not eligible, due to not meeting the proportion of elected Councillors criterion.

40/17 Annual Finance 2016-17

- i. Internal Auditor's Report – The Clerk read the report that the books were in order
- ii. Statement of Parish Council Governance for the year ending 31st March 2017, for submission to the External Auditor, proposed by Cllr White, seconded by Cllr Johnson and agreed unanimously, that the statement be approved.
- iii. Statement of Parish Council Accounts for the year ending 31st March 2017, for submission to the External Auditor, proposed by Cllr White, seconded by Cllr Parker and agreed unanimously, that the statement be approved.

41/17. Financial Report 2017-18

- i. Balances and transactions to date, including receipt of Precept and Grant. The Clerk circulated a copy of the transactions to date, the balances being £60.52 (current account) and £20197.32 (deposit account).
- ii. Payments due: after discussion it was agreed that the LALC subscription and training scheme fee be paid but not the cost for hard copies of the newsletter.
It was proposed by Cllr White, seconded by Cllr Hipworth and agreed unanimously that the following payments be made:
Kirkby la Thorpe Primary Academy £24 (hall hire), Denise Gascoyne £65 (Internal Auditor), Mrs Scott £399.98 (salary plus reimbursements), HMRC re PAYE £93.60, Leasingham & Roxholm Parish Council £62.40 (share of SID operative costs) AC Walker £70 (noticeboard re-fixing), LALC £369.03 (subscription, training scheme), and payment for Rick Webster Grounds Maintenance once invoices received was authorised.
- iii. To agree Insurance cover for 2017-18. The Clerk had received an alternative quote from Came & Co, but, as before, they were unable to better the Community Lincs Insurance Services' renewal quote. Community Lincs was also offering 3 or 5 year long term undertakings and, after discussion, it was proposed by Cllr White, seconded by Cllr Parker and agreed unanimously, that a 5 year term be entered and the first year's payment of £236.66 be made.

42/17 Clerk's Report and Correspondence

- i. Community Lincs - invitation to AGM 7th October 2017 Digby - noted
- ii. NKDC – leaflets re the NKDC Corporate Plan 2017-20 - noted
- iii. LCC Switch – closing date 22nd May - noted
- iv. The Pensions Regulator – changes to minimum pension contributions - noted
- v. LALC Newsletter 161 - noted
- vi. LCC Resilient Communities Conference (inc date change) 15th June 2017 - noted
- vii. Groundworks 'Tesco Bags of Help' scheme - noted
- viii. NKDC and local resident – correspondence about dog fouling on Church Lane - noted

43/17 Eco2

- i. Church project – Cllr Hipworth reported that the Church application had been considered and agreed by the Liaison Panel on 21st March. The Parish Councillors confirmed their pledge from August 2016 to add 15% of the value of the SREL (up to £7950) to the project and agreed that, as the SREL grant offered was for £41159.50, the Parish Council's contribution would be £6173.93.

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- ii. Broadband for the village – The Clerk reported that she had signed the contract electronically as agreed and was awaiting the invoice from BT Openreach which she would pass to NKDC for payment from the SRELP funds.
- iii. Community visits – dates for 2017 were still awaited.
- iv. Tracking data and enforcement of s106 conditions, inc s106 meeting. It was noted that there had been no further meeting. Further data had been received but was still of little use. Cllr Parker was still in the process of drafting a letter on the subject, and the Clerk was to follow up the enquiry re the replacement of the pedestrian railings damaged by the overturned lorry, as an insurance claim by LCC.

44/17 Highways issues

- i. Extension to 30mph limits – it was noted that the working party had not yet met – deferred to next meeting
 - ii. School Traffic – it was noted that the working party had not yet met but in view of the Annual Parish Meeting's resolution the issue would be dropped.
 - iii. Speeding - SID – It was noted that Highways had still not re-located the post on Ewerby Road. Clerk to suggest to Highways that the Parish Council would relocate the post at Highways' expense. SID was currently being repaired (control panel) under warranty but was expected to be back in operation within a fortnight.
- Cllr Johnson left the meeting at 8.55. Cllrs gave him their best wishes for the future.

45/17 Play Area

- i. To consider any further works – Cllr White reported that he had removed the loose hedge clippings and would be completing the hedge trimming shortly
- ii. To receive update on NKDC Open Spaces Strategy – no further action.

46/17 Defibrillator – It was noted that the Friends of School meeting that evening was discussing the information that the Clerk had provided and they would send their decision to the Clerk after the meeting for discussion at the next PC meeting.

47/17 Matters for the next meeting.

Co-option - Cllr Johnson had indicated that he would email his resignation to the Clerk so that she could start the process of advertising the vacancy. In the event of no election being called, Co-option would be due at the next meeting.

Defibrillator.

Bank Signatories.

48/17 Dates of Next Meetings: 13th July, 14th September, 9th November, 11th January 2018, 8th March, 10th May (Annual Parish Meeting and Annual Meeting), at 7 pm

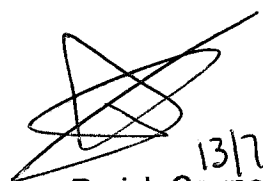
Cllr Hipworth left the meeting at 9.04 pm

At this point, the Clerk gave the Council notice that reluctantly she would be resigning with effect from the July meeting due to pressures of family and other work commitments. It was agreed that she would draft an advertisement and a panel be set up to recruit a new Clerk and RFO.

49/17 It was proposed by Cllr Bridgen, seconded by Cllr Yates and agreed unanimously, that the meeting go into closed session, in accordance with the Public Bodies Act 1960.

50/17 Litterbin – the Clerk explained the quotes for suitable bins. After discussion, it was proposed by Cllr White, seconded by Cllr Parker and agreed unanimously, that a Glasdon Topsy bin in black, as recommended by NKDC, would be ordered for installation between the Notice board and sheep field gate, subject to highways clearance re utilities, and authorisation for payment was given, if necessary.

The meeting closed at 9.20 pm.



13/7/17

Debbie Scott, Clerk to Kirkby la Thorpe Parish Council,
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