

Kirkby La Thorpe Parish Council

**Notes of the Annual Meeting of the Parish Council held at Kirkby La Thorpe School,
Church Lane, Kirkby La Thorpe, on Thursday 13th July 2017 at 7.04 pm**

Present: Cllrs White, Parker, Monteith, Johnson and Yates, Cllr Harrison (NKDC), Mrs D Scott (Clerk).

51/17 Cllr White welcomed all to the meeting

52/17 Apologies for Absence – Cllrs Hipworth and Bridgen. The Clerk explained that she had, the previous day, received a letter of resignation from Sean Johnson. She had reported the vacancy to NKDC and would publish the notice once received.

53/17 Declarations of Interest and Applications for Dispensation under the Localism Act 2011 – none.

54/17 Minutes of the Annual Parish Council Meeting held on 11th May 2017

It was proposed by Cllr White, seconded by Cllr Yates and agreed unanimously, that the minutes of the meeting be approved and signed.

The Minutes of the Annual Parish Meeting were noted, for approval at the next Annual Parish Meeting (May 2018)

55/17 Annual Finance 2016-17

- i. It was noted that the Annual Returns had been submitted by the due date and the Period of Inspection properly advertised. Notice had also been received from Grant Thornton that journalists now had the right to inspect accounts, but not raise issues.

56/17. Financial Report 2017-18

- i. Balances and transactions to date. The Clerk circulated a copy of the transactions to date, including the receipt of the £10,488.50 grant from the SRELP and payment made to BTOpenreach and the Standing order to Enviro-Tec of £62.50, the balances being £52.55 (current account) and £18,399.23 (deposit account).
- ii. Payments due: It was proposed by Cllr White, seconded by Cllr Monteith and agreed unanimously that the following payments be made:
Kirkby la Thorpe Primary Academy £24 (hall hire), Mrs Scott £389.50 (salary plus reimbursements), HMRC re PAYE £94.40, Rick Webster Grounds Maintenance £566.40 (May and June).
- iii. Bank Signatories – it was agreed that this be deferred until after the appointment of the new Clerk.

57/17 Clerk's Report and Correspondence

- i. Clerks and Councils Direct May 2017 - noted
- ii. Seafarers UK - Merchant Navy Day 3rd September - noted
- iii. St Denys PCC – thank you letter re Churchyard grass cutting - noted
- iv. Lloyds – update on Financial Services Compensation Scheme - noted
- v. NKDC Walking Festival - noted
- vi. NKDC Parish Funding for Litter Picking - noted
- vii. NKDC Discover NK event at Whisby Natural World Monday 17th July - noted
- viii. Groundwork – Tesco Bags of Help – Funding available – noted
- ix. Clerks and Councils Direct July 2017 – noted

58/17 New Litter Bin – the Clerk reported that the reply she had eventually received from Highways had been unhelpful and it was suggested that an alternative version of the Topsy bin, with internal ballast, would be an easier solution than ground-fixing. It was proposed by Cllr White, seconded by Cllr Parker and agreed unanimously that the Clerk place the order.

59/17 Eco2

- i. Church project – Mr Drayton had sent an update to say that work should be starting on the wall for completion before the end of the summer holidays: temporary traffic lights

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were likely to be required. The PCC hoped that the whole project would be complete by December.

- ii. Broadband for the village – As above, payment had been made and Openreach had confirmed that the work should be completed within 12 months of the contract being signed, ie March 2018, but Stephen Cliff would start chasing it in September. Cllr Parker raised the issue of possibly getting wireless/satellite connection sooner, but the Parish Council did not think it appropriate to be involved.
- iii. Update from SREL 13th July – the Clerk had attended. It was noted that the KLT pot was now exhausted except for 50p from the Broadband project which would probably be added to the Church grant. The Sleaford pot had around £1400 left, from unclaimed grants, but there were 2 applications that could still be eligible. It was noted that Glennmont and NKDC were in discussion about a further Community Agreement which could cover a wider geographic spread.
- iv. Tracking data and enforcement of s106 conditions. Cllr Parker and the Clerk had attended the s106 meeting earlier that day. It was noted that the tracking reports still seemed to be inadequate and NKDC Enforcement Team was looking into the definition of 'Monitoring Report' as specified by the s106 agreement. 7 breaches had been identified and it was agreed that each breach would mean a fine of £1000 (plus RPI) as per the agreement. The agreement also specified that the income from penalties should be used for 'highways improvements' and suggestions included signage advising drivers of the routes, the adverse camber and no through route for HGV.

60/17 Highways issues

- i. Extension to 30mph limits – it was agreed that the working party (PW, AP, RB) would meet again on 17th July, after the interviews – report deferred again to next meeting
- ii. Speeding - SID – the Clerk reported that she had contacted Highways to say that the Parish Council would relocate the Ewerby Road post at Highways' expense. The response had been that they would place an Order immediately but it was not clear whether that was on their own contractor to do the work or the Parish Council. SID had returned from Unipart Dorman in working order but had needed its settings recalibrating so that it didn't display speeds of walkers, cyclists etc. The Clerk would be downloading and sharing the latest data shortly.
- iii. Update on reporting process – the Clerk reported that the new system which required all messages to Highways going through SERCO was proving troublesome. LCC Highways were arranging Cluster meetings for Parish Councils. Clerk to share details when received.

61/17 Planning

- i. 16/1504/FUL Grange Farm, Church Lane NG34 9NU proposed conversion of and alterations to existing barns to form 3 dwellings together with demolition of some barns and erection of garage/storage buildings, bins store and access roads – it was noted that further amended plans had been received and these were available online.
- ii. 17/0281/FUL St Denys' Church, Church Lane NG34 9NU. Re-siting of oil tank, new external boiler, removal of Victorian chimney and re-building of east boundary wall noted approved by NKDC 30/5/17
- iii. 17/0370/LBC 61 Church Lane NG34 9NU Complete re-roofing of property together with 6no replacement windows. Repair lintel and associated brickwork above kitchen window with internal alterations to include removing and replacing fireplace and erection of stud walls in bathroom - noted approved by NKDC 30/6/17
- iv. 17/0436/FUL Land West of Evedon Road NG34 9NY Erection of 2no dwellings – noted application withdrawn.
- v. It was noted that LCC Planning Consultations were now electronic.

62/17 Neighbourhood Plan Sleaford and Kirkby la Thorpe NG34

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It was noted that an open meeting had been held on 12th July, with approximately 20 people attending, trying to determine what was important to local people. A key issue seemed to be the increase in housing under the Central Lincs Local Plan, without corresponding increases in facilities, such as doctors and job opportunities.

63/17 Play Area

- i. To consider any further works – none
- ii. To receive update on NKDC Open Spaces Strategy – a questionnaire had been received from NKDC and the Clerk was given guidance on its completion.

64/17 Defibrillator – Further details were still waited from the Friends group - deferred.

65/17 Matters for the next meeting.

Co-option – if no election called for, to fill the Casual Vacancy

Defibrillator.

Bank Signatories.

66/17 Dates of Next Meetings: 4th September (note change of date from 14th), 9th November, 11th January 2018, 8th March, 10th May (Annual Parish Meeting and Annual Meeting), at 7 pm

Agenda Items 17 and 18 were disregarded and the Chairman advised Councillors that interviews were scheduled for 17th July.

The meeting closed at 8.50 pm.

DRAFT