

Kirkby La Thorpe Parish Council

Notes of the Meeting of the Parish Council held at Kirkby La Thorpe Church, Church Lane, Kirkby La Thorpe, on Monday 4th September 2017 at 7.16pm

Present: Cllrs White, Parker, Monteith and Cllr Harrison (NKDC) arrived 7.43pm, Mrs D Scott (Clerk) and Alice Sneath (Clerk).

67/17 **Welcome:**

Cllr White welcomed all to the meeting.

68/17 **Apologies for Absence:**

Cllrs Hipworth and Bridgen. The Clerk explained that Cllr Harrison had sent apologies but would hope to attend the meeting.

69/17 **Declarations of Interest and Applications for Dispensation under the Localism Act 2011:**

None.

70/17 **Approval of Minutes:**

Minutes of the Parish Council Meeting held on 13th July 2017 were agreed unanimously that the minutes of the meeting be approved and signed.

71/17 **Appointment of New Clerk:**

It was proposed by Cllr White, seconded by Cllr Parker and agreed unanimously that the formal appointment and contract be agreed and approved.

72/17 **Casual Vacancy:**

Cllr Monteith recommended Carl Denton for consideration Co-option. It was agreed that Mr Denton be invited to attend the next meeting (9th November) before co-option.

73/17 **Annual Finance 2016-17:**

- i. It was noted that the Annual Returns had been completed and received back from the External Auditor. Shown at the meeting and published on the website. No issues were raised.

74/17 **Financial Report 2017-18**

- i. Balances and transactions to date. Mrs Scott circulated a copy of the transactions to date, the balances being £52.55 (current account) and £16,540.79 (deposit account).
- ii. VAT claim submitted of £438.11 for the year, ready for the start of the new Clerk.
- iii. Payments to be approved and cheques signed for; Kirkby La Thorpe Primary Academy hall hire, Mrs Scott – Final Salary and reimbursements, HMRC (PAYE) month 5 due 19th Septmeber 2017, Leasingham and Roxholm Parish Council £124.80 (May-Aug incl), Playsafety Ltd £79.80 (Annual Play Area Inspection), Glasdon Ltd £172.48 + VAT (Litter Bin), Information Commissioners Office £35 (Annual Data Protection Registration fee), Rick Webster Grounds Maintenance (tbc) – grass cutting July and August).

Proposed by Cllr White, seconded by Cllr Monteith and agreed unanimously and all cheques signed.

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- iv. Bank Signatories – Current Signatories are Cllr White, Cllr Monteith, Cllr Hipworth and Cllr Johnson. It was agreed that Cllr Johnson would need removing as no longer a Parish Councillor and Alice Sneath, Cllr Parker and Cllr Bridgen be added as signatories. Cllr White agreed and suggested that Cllr Bridgen be asked if we be happy to be a signatory before being added.

75/17 Clerk's Report and Correspondence:

- i. LCC Community Wildlife Grant – Available to apply.
- ii. LCC Traffic Orders re: A17 sliproads and footpaths PROW 15th Sept 17' - Feb 18' – Notices already up on Noticeboards.
- iii. LCC Travel Information - On Noticeboards
- iv. Mr Archer – enquiry re: Army searchlight – Ongoing
- v. Community Lincs – AGM 19th September Invitation – Cllr White expressed an interest to attend. Alice to book.
- vi. LALC - AGM 17th October Invitation.
- vii. Lloyds Bank – Changes to International Payments (standard letter)
- viii. NHS – SW Lincs CCG – Meeting at Greta Hale Monday 6th November 7pm. To discuss Sustainability and Transformation Plan. NKDC Parish Funding for Litter Picking - noted
- ix. NKDC – 'Discover North Kesteven' Brochures were handed out at the meeting by Mrs Scott.
- x. Nothing further to report.

76/17 New Litter Bin

Mrs Scott reported that the order for the bin had been placed and now awaiting delivery.

77/17 Eco2:

- i. Church Building Works – Work would be starting on the 5th September.
- ii. SRELP Panel – Panel are currently negotiating for further grants to help the wider community. Cllr White and Cllr Parker discussed that this grant could possibly be better managed if it went to an external independent 3rd party, to manage applications received for the grant.

Cllr Harrison Arrived 7:43pm

78/17 Highways issues:

- i. Extension to 30mph limits – Working group have not met and no meeting has been arranged. Cllr White asked if everyone was happy to abandon the working group for the present time and this could be looked at again at the later date. Agreed unanimously.
- ii. Speeding - SID – Mrs Scott reported that Highways would be placing an order for the post to be moved on the 6th September.
- iii. Update on reporting process – Mrs Scott reported that there had been a few teething problems with the new system. LCC Highways will be arranging Cluster meetings for Parish Councils. No dates have been set at present.
Cllr Parker asked if LCC Highways could be contacted to see how they establish what works need to be completed when they do not contact the Parish Council for guidance

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/Advice. For example, prioritising which roads to resurface, as parts of the villages roads were two different levels and could potentially cause an accident to road users. Cllr Parker also suggested a sign on Mount Lane saying 'No PowerStation Departure Vehicles' as there appeared to be a lack of support from LCC regarding the 106 departing laws. Cllr Harrision said that she would happily follow-up on this.

79/17 Planning:

- i. 16/1504/FUL Grange Farm, Church Lane NG34 9NU - proposed conversion of and alterations to existing barns to form 3 dwellings together with demolition of some barns and erection of garage/storage buildings, bins store and access roads – approved by NKDC 28th July 2017.
- ii. 17/0970/HOUS 59 Russell Crescent NG34 7JF – Proposed 1st floor extension – Approved NKDC 23rd August 2017.
- iii. 17/1135/LBC_61 Church Lane NG34 9NU – Sub-division of existing room to form two bedrooms together with insertion of new window to rear elevation – No objections from group – Agreed.

80/17 Neighbourhood Plan Sleaford and Kirkby la Thorpe NG34:

Nothing to update - Cllr Parker informed the group that he would update the group when another meeting takes place.

81/17 Play Area:

Annual safety inspection by ROSPA had taken place and the group was given shown – nothing of significance to report.

- i. Mrs Scott has emailed the utility company concerned and is awaiting an update.
- ii. Shetland Pony has been seen to be grazing in the play Area. It was agreed that this would be monitored and if seen then the owner would be spoken to about it as it is not an ideal solution.

82/17 Defibrillator:

Cllr Parker updated the group that there had been no further update from the school. Cllr White suggested that it be something that they take on as to its importance within the local area. Cllr White asked Alice to identify funding/grant opportunities. It was agreed at the next meeting they would look at possible sites to house a Defibrillator. Proposed by Cllr White, seconded by Cllr Monteith and agreed unanimously.

83/17 Matters for the next meeting:

- i. **Co-option** – to fill the Casual Vacancy (Mr Denton)
- ii. **Defibrillator**.

84/17 Dates of Next Meetings: 9th November, 11th January 2018, 8th March, 10th May (Annual Parish Meeting and Annual Meeting), at 7 pm

All Councillors gave thanks to Mrs Scott for her help and contribution to the Parish Council over the past 7 years as Parish Clerk. They wished her all the best in her future projects.

The meeting closed at 8.18 pm.